



## MEMORANDUM

Agenda Item No. 2(B)2  
December 18, 2007

TO: Dianne Davis  
Agenda Coordinator  
County Manager's Office

DATE: December 12, 2007

FROM: Kay Sullivan, Director  
Clerk of the Board Division

SUBJECT: Mayoral Appointment of  
Director for Office of Capital  
Improvements

The attached Mayoral appointment memorandum was received by the Clerk of the Board Division on December 12, 2007, at 3:05 P.M.

Pursuant to Section 2-1 of the Code, please place this item on the next regularly scheduled Board of County Commissioners' agenda of December 18, 2007, under the Mayoral reports section, for the Commission's consideration.

KS: fcd  
Attachments

cc: Honorable Carlos Alvarez, Mayor  
Honorable Bruno A. Barreiro, Chairman, Board of County Commissioners  
Robert A. Cuevas, County Attorney  
George Burgess, County Manager

# Memorandum

MIAMI-DADE  
COUNTY

**Date:** December 12, 2007

**To:** Honorable Chairman Bruno A. Barreiro  
and Members, Board of County Commissioners

**From:**   
Carlos Alvarez, Mayor  
Miami-Dade County

**Subject:** Mayoral Appointment - Office of Capital Improvements Director

CLERK OF THE BOARD  
2007 DEC 12 PM 3:05  
CLERK - CIRCUIT & COUNTY COURTS  
DADE COUNTY, FLA.  
MI

Pursuant to the authority vested in me under the provisions of Section 2.02 C and D of the Miami-Dade County Home Rule Charter, I hereby appoint Johnny Martinez, Jr., P.E. to the position of Director, Office of Capital Improvements.

Throughout his 20-year career with the State of Florida Department of Transportation, Mr. Martinez has acquired extensive knowledge in the acquisition of real estate for transportation projects and has been responsible for designing, constructing and maintaining transportation improvement projects to the State Highway System in Miami-Dade and Monroe Counties. As the District Secretary for the State of Florida Department of Transportation District VI, Mr. Martinez is responsible for the coordination and development of capital programs at the local, state and federal levels and manages an annual budget of approximately \$2.6 billion five-year work program.

Please join me in congratulating Mr. Martinez. His resume is attached for your reference.

## Attachments

c: Honorable Harvey Ruvlin, Clerk, Circuit and County Courts  
Honorable Joseph P. Farina, Chief Judge, Eleventh Judicial Circuit  
Honorable Kathy Fernandez-Rundle, State Attorney  
Honorable Bennett Brummer, Public Defender  
Robert A. Cuevas, County Attorney  
George M. Burgess, County Manager  
Denis Morales, Chief of Staff, Office of the Mayor  
Assistant County Managers  
Department Directors  
Marvin O'Quinn, President Public Health Trust  
Robert Meyers, Executive Director, Commission on Ethics and Public Trust  
Christopher Mazzella, Inspector General  
Charles Anderson, Commission Auditor

**John Martinez**  
**9491 S.W. 97<sup>th</sup> Street**  
**Miami, Florida 33176**  
**(305) 412-0553 Home**  
**(305) 470-5197 Work**

**Professional Experience FDOT District VI**

**District Secretary**

**5/03 to present**

This is a senior management position reporting directly to the State Secretary of Transportation. This position is responsible for roadway and bridge planning, design, construction and maintenance on the State Highway System in Miami-Dade and Monroe Counties. This position oversees the management of a workforce of approximately 570 employees and countless contractors and consultants secured to carry out much of the work on our roadways. Represents the Department to the general public and all outside groups and organizations. Responsible for the coordination and development of programs at the local, state and federal levels. Manages annual budget of approximately \$2.6 Billion Five-Year Work Program.

The specific responsibility as defined by Statute is the "...efficient operation and administration of that district." This is accomplished by independent action within the district and by coordination through the Department's Executive Board. This Board is established by administrative action and is composed of the Secretary, Assistant Secretaries and all of the District Secretaries. It is responsible for the development, review and recommendation for final action by the Secretary of all Department policy related to the implementation of the Department's mission.

**District Director of Production/Transportation Development 2/95 to 5/03**

This is a senior management position reporting directly to the District Secretary. In his absence, the District Secretary has delegated to me the authority to act on his behalf. This position supervises the design of roadways and bridges, and the acquisition of real estate for transportation projects.

**Responsibilities:** Accountable for all pre-construction activities for transportation improvement projects in order to provide balanced contract award levels in accordance with projected funding capacity. Manages personnel (approximately 170 employees and declining) and resources to optimize Department objectives in District Six. Operates yearly budget of approximately 12 million, consultant acquisition budget of approximately 40 million, R/W land acquisition budget of approximately 35 million and a construction-letting plan of approximately 120 million.

Responsible for the supervision and management of the following functional areas: Internal Design, Consultant Management, Right of Way, Miami Intermodal Center (MIC) program, and Environmental Management.

**District Consultant Management Engineer**

**2/91 to 2/95**

This is a Select Exempt Department Head position reporting to the Director of Production and directly supervising the Freeway and Urban Design Units and the Professional Services Unit (15 employees).

Responsibilities: Administration of the District's Consultant Management Unit to produce final construction plans and contract documents with consultant resources.

**Assistant District Construction Engineer**

**4/87 to 2/91**

This position reports directly to the District Construction Engineer and supervises both in-house and consultant residencies along with the District Compliance Officer.

Responsibilities: To assure that all construction projects are built in accordance with plans and specifications. Reviews and makes recommendations with respect to construction claims.

**Senior Project Manager**

**12/85 to 4/87**

Responsibilities: To manage major expressway transportation projects prepared by consultants. Examples: The widening of I-95 from U.S.-1 to the Golden Glades Interchange, including an HOV lane, the S.R. 112 ramps into the MIA, the widening of the Palmetto Expressway and upgrade of all the interchanges from U.S.-1 to Gratigny Parkway.

**Private Sector Experience**

**6/77 to 12/85**

As a registered Professional Engineer and prior to joining the Florida Department of Transportation, positions held included Highway Department Head for H.J. Ross and Associates, Senior Project Engineer and with Metric Engineers, and Senior Program Manager with HNTB Engineers.

With the Consulting Engineering firms, responsibilities included preparing technical proposals and design for government projects, directing all civil engineering work for private developments, including fee schedules and staff hour projections and the preparation of monthly billings.

